

LORD'S DAY NURSERY

Visitors and Volunteers Policy

The Lord's Day nursery, welcomes all visitors, and acknowledges that visits from outside parties can assist in the provision of high quality care for the children.

Procedure for Visitors

- On arrival all visitors are asked to prove their identity.
- All visitors are asked to sign the visitor's book.
- Visitors will not be left alone with children at any time
- All visitors are supervised at all times.
- **Personal visitors are not welcome/allowed during care hours**

Procedures for Volunteers

- We do not allow volunteers to work within our setting. Trainees must always be known to us and we ensure that we are familiar with the organization that they are training with.